

Board of Education Regular Meeting	February 18, 2016	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Brey, Member R. Huggler, Member	R. Joyce-Turner, V-President K. Cohen, Member K. Meckle, Member	L. Arzilli, Member J. Glase, Member T. Peachey, Member
ABSENT:	none		
OTHERS PRESENT:	Nancy M. Hackett, Supt. M. Luty, District	L. Lawrence, Interim Business Official Staff, Students & Press	
The meeting was called to order at 6:00 PM. Mrs. Scheutzow led in the Pledge to the Flag.			
Motion was made by Mr. Peachey, seconded by Mrs. Joyce-Turner to recess into executive session for the following purpose: Collective negotiations under the Taylor Law; review the employment history of a particular person. Unanimously carried			Go into Executive Session
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Peachey to come out of executive session at 6:39 PM. Unanimously carried			Come out of Executive
Dr. Hackett opened the budget work session with an overview of the proposed instructional services budget. A question and answer period followed.			
A Public Hearing was held on the Smart Schools Investment Plan as outlined in the Annual Instructional Technology Plan.			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Peachey to accept the Agenda. Unanimously carried			Accept Agenda
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Brey to approve the minutes of the regular meeting held on January 21, 2016 as submitted. Unanimously carried			Approve Minutes
Mrs. Scheutzow opened the meeting for public comment. There was none. The student board member report was shared by Tim Jacobson. The following committee reports were shared: Finance/Audit; Policy; PR; Facility and Strategic Planning.			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Huggler to conduct, upon the recommendation of Superintendent Hackett the 1 st reading, waive the 2 nd reading and adopt the following policies with the exception of Policy 7420 which was tabled: 5661 – District Wellness Policy – REVISED 8280 – Instruction for English Language Learners – REVISED 7420 – Sports and the Athletic Program – REVISED - TABLED 5620 – Fixed Asset Inventories, Accounting, and Tracking – REVISED 6161 – Travel or Conference Claims - REVISED 7513 – Administration of Medication – REVISED 5675 – Student Grading Information Systems – NEW 6215 – Probation and Tenure – REVISED 6170 – Safety of Students (Fingerprinting Clearance of New Hires) - REVISED 8211 – Prevention Instruction – REVISED Unanimously carried			Adopt policies table #7420
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to amend, upon the recommendation of Superintendent Hackett, the calendar for the 2015-2016 school year, to reflect: By March 17, 2016: If there are five snow days unused, school will be closed on March 18, April 25, April 22, May 26, and June 24, 2016. If there are four snow days unused, school will be closed on April 25, April 22, May 26, and June 24, 2016. If there are three snow days unused, school will be closed on April 22, May 26, and June 24, 2016. If there are two snow days unused, school will be closed on May 26, and June 24, 2016. If there is one snow day unused, school will be closed on June 24, 2016. Unanimously carried			Amend school calendar-unused snow days
Dr. Hackett gave her Superintendent’s Report. Mr. Lawrence and Dr. Lane reported on their departments.			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to approve the Budget Transfer for December 2015. Unanimously carried			Approve budget transfer
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept the Treasurers Report for December 2015. Unanimously carried			Accept treasurers Report
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept the Extra-curricular report for January 2016 Unanimously carried			Accept extra- curricular report
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept the correction of errors (2015-2016) as specified by the Sullivan County Director of Real Property Tax as summarized below and to direct the Tax			Accept correction of errors

Collector to take the necessary actions in accordance with Real Property Tax Law:

Tax Payer	S-L-B	Original Tax bill	New Tax Bill
E. A. Hermann	10.-1-3.1	\$580.20	\$339.99
J. Gabel	23.-1-19.2	\$1,351.87	\$103.60

Unanimously carried

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to excess, upon the recommendation of Superintendent Hackett, an IBM Typewriter-serial #11-0029681.

Unanimously carried

Excess typewriter

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli that the Board hereby designates April 13, 2016 and May 11, 2016 between the hours of 4:00 PM and 8:00 PM, as the days that the Board of Registration shall meet for the purpose of preparing the register of voters for the Special Meeting to be held on April 20, 2016 (Library Budget Vote), and for the Sullivan West CSD Annual Meeting to be held on May 17, 2016; and **BE IT FURTHER RESOLVED** that the Board of Registration shall meet in each of the three election districts, at the Delaware Youth Center, Callicoon, NY; Sullivan West Elementary, Jeffersonville, NY and Western Sullivan Library/Tusten-Cochecton Branch, Narrowsburg, NY, for the purpose of preparing he voter registers for the three election districts, on such date and at the designated times.

Unanimously carried

Designates registration days

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept and award, upon the recommendation of Superintendent Hackett the fuel bid that was opened on January 28, 2016:

Mirabito	Fixed Net-Tank Wagon Delivery	\$1.8382	ULS Kerosene
	Fixed Net-Motor Transport Delivery	\$1.6619	ULS Kerosene
Coco Voyager	Key Card-Escalator Rate/gallon	\$0.0710	Unleaded Gas 87
Mirabito	Fixed Net-Motor Transport Delivery	\$1.3164	#2 Fuel Oil
	Fixed Net-Blended 30-70% Motor Transport	\$1.4201	#2 Fuel Oil
	Fixed Net-Blended 50-50% Motor Transport	\$1.4892	#2 Fuel Oil
	Fixed Net-Tank Wagon Delivery	\$1.4819	#2 Fuel Oil
	Fixed Net-Blended 30-70% Tank Wagon	\$1.5888	#2 Fuel Oil
	Fixed Net-Blended 50-50% Tank Wagon	\$1.6601	#2 Fuel Oil
Mirabito	Fixed Net-Tank Wagon Delivery	\$1.4897	Ultra Low Diesel
	Fixed Net-Blended 30-70% Tank Wagon	\$1.5943	Ultra Low Diesel
	Fixed Net-Blended 50-50% Tank Wagon	\$1.6640	Ultra Low Diesel
Coco Voyager	Key Card-Escalator Rate/gallon	\$0.0710	Ultra Low Diesel
Mirabito	Fixed Net-Tank Wagon Delivery	\$1.0876	Propane Gas-LP

Unanimously carried

Award fuel bid

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli that the Board of Education hereby authorizes the superintendent to execute the Memorandum of Understanding by and between the County of Sullivan Board of Election the Sullivan West Central School District permitting the school district to use its voting machines, equipment and supplies for the purpose of conducting annual school board and budget votes to be held in May of each year;

BE IT FURTHER RESOLVED that the Board of Election and the District agrees that:
THE BOARD OF ELECTIONS SHALL:
 Deliver and pick up all election equipment to up to three (3) locations at the cost of \$200 with an additional charge of \$100 for each additional locale.
 Supply a list of certified poll workers from which the School district may choose their election day personnel.
 Provide tech services at the cost of \$500 per district for the creation of ballots, programming all voting machines, pre-election testing and technical assistance as needed prior to and on election day.

THE SCHOOL DISTRICT SHALL:
 Provide the Board of Elections with the ballot layout and content at least 30 days prior to the school district election.
 Review and approve that ballot within one week of the submission date or no later than May 1st.
 Assume all printing costs with the option of utilizing Phoenix Graphics at the County contracted rate of 48 cents per ballot.
 Be responsible and liable for the care and custody of voting machines, equipment and supplies to be used in their election(s).
 As such, the school district shall provide proof of liability insurance naming the Sullivan County Board of Elections as an additional insured.

Unanimously carried

Execute MOU with Board of Elections to use scanners

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to approve the CSE report as recommended by the Chairperson of the Committee on Special Education.

Unanimously carried

Approve CSE Report

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Peachey that the Board of Education of the Sullivan West Central School District, pursuant to Section 5 of the Rules of the Civil Service Law, upon recommendation of the Superintendent Hackett, does hereby appoint Kim Phillips to the permanent position of Account Clerk effective March 14, 2016 with a probationary period of 26 weeks at a pro-rated annual salary of Step 1, \$38,798. This position is to be shared with the Eldred CSD - .5 FTE and Sullivan West CSD - .5 FTE as outlined in the agreement entered into at the November 19, 2015 board meeting.

Unanimously carried

Appoint Kim Phillips account clerk

Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Brey to accept the retirement resignation from Sharon Cohen (teacher aide) effective June 30, 2016.

Unanimously carried

Accept retirement S. Cohen

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to accept the resignation from Sharon Cohen as the Latchkey Coordinator effective June 30, 2016.

Unanimously carried

Resignation Latchkey coordinator S. Cohen

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to extend, upon the recommendation of Superintendent Hackett, to Margaret Share (teacher aide) her request for a leave of absence as defined by the Family Medical Leave Act, beginning on December 10, 2015 and a return date of February 15, 2016 (original return date was February 1, 2016). The District is in receipt of Form WH-380.
Unanimously carried

Extend leave
to M. Share

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to extend, upon the recommendation of Superintendent Hackett, the probationary period for Cheryl Talmadge, food service worker, an additional 6 weeks, in accordance with the Rules of Civil Service Law. Ms. Talmadge’s original appointment was effective September 1, 2015 with a 26 week probationary period.
Unanimously carried

Extend
probationary
C. Talmadge

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli to appoint, upon the recommendation of Superintendent Hackett the additional substitute personnel for the 2015-2016 school year:
Teacher: Patricia Scott
Teacher Assistant/Aide: Kristen Reynolds
Cleaner: Kim Roth; Samantha Skinger
Unanimously carried

Appoint
substitute
personnel

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Peachey to adjourn the meeting at 8:30 PM
Unanimously carried

Adjourn

Respectfully submitted,

Margaret L. Luty
District Clerk